

**Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	<b>:</b>	<b>172 (HH) Squadron ATC</b>
<b>Purpose for which Grant is Sought</b>	<b>:</b>	<b>Purchase of flight simulators</b>
<b>Total Project Cost</b>	<b>:</b>	<b>£5,000</b>
<b>Amount of Grant Sought</b>	<b>:</b>	<b>£2,500</b>
<b>Previous Grants</b>	<b>:</b>	<b>None</b>

**Background information**

172 (HH) Squadron ATC is a Charitable Trust and is open to all those in the district aged 12-18. The Haywards Heath Squadron of the Air Cadets provides a supportive and structured environment through which young people can realise their full potential. They aim to develop self-confidence, personal responsibility, leadership skills and an understanding of value in the wider community.

They have the opportunity to purchase two high specification flight simulators, where cadets will be able to sit in a replica Eurofighter cockpit and take virtual control of a Typhoon Jet (or other training aircraft). Satellite imaging is projected on to a 10 foot wrap around screen to provide an extremely realistic and immersive piloting experience that will enable the cadets to rapidly advance their aviation studies. The simulators can be linked to enable formation flying within the Squadron and with other cadet groups and users. Having two simulators will allow a trained pilot volunteer fly alongside and instruct the cadets.

It is expected that other Cadet Groups with Mid Sussex will also have the opportunity to benefit from this facility. Whilst the RAF is able to provide, on average, one flying sessions per year for each cadet, it is clear that the demand is such that the simulators will provide a more consistent and viable training experience, one which won't be subject to weather conditions.

**Head of Finance Comments**

- Independently examined accounts have been submitted for the year ending 31st March 2017 which show a surplus of £723.
- Total income was £8,642; mainly generated from Subscriptions (£5,480), Social & Fundraising (£952), Gift Aid (£878), Canteen income (£535), Grants (£450), Other Income (£345) and Interest (£2).
- Total expenditure was £7,919; consisting of Supplies and Services (£7,919).
- Balances held at the end of the period showed Net assets of £11,093, comprising of Tangible assets £4,323 and Cash £6,770.

## **Corporate Grant Assessment Group's evaluation of the project**

The purchase of the simulators should increase the success of the cadets' aviation study test results. Such enhanced skills will in turn enable the cadets to realise greater benefit and learning from the real life flying opportunities they are provided. Attainment levels in aviation skills can be continuously reviewed allowing the squadron to identify at an early stage, those cadets who might benefit from further formal flight studies e.g. via scholarships offered by the RAF. The Assessment Group considers that this is a rare opportunity to purchase this type of equipment, especially at a very reasonable price and therefore a grant toward the cost of this equipment a good use of funds and recommends an award of the full amount requested.

*Overall score: 9*

### **The project meets the following corporate objectives**

The applicant indicates that they consider this project meets all our Council Priorities. However with the information presented the Assessment Group considers that they meet the following objective:

**Strong and Resilient Communities** – it is expected that other cadet groups with Mid Sussex will also have the opportunity to benefit from this facility. The 172 (HH) Squadron ATC have recently formed links with one of the Scouting Groups where a member of staff and cadets attended one of their Beaver meetings to teach and demonstrate basics of flight for their Aviators Badge. In future, they may be able to give the Cubs and Scouts the opportunity to experience flying as part of their awards. This could increase the number who would indirectly benefit, as well as forging links with the community.

### **Recommendation**

**£2,500**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>Burgess Hill Town Council</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Zip wire; outdoor cinema; escape room</b>
<b>Total Project Cost</b>	:	<b>£6,950</b>
<b>Amount of Grant Sought</b>	:	<b>£4,500</b>
<b>Previous Grants</b>	:	<b>2015 – £2,000 – Sumer holiday activities</b>

### **Background information**

Burgess Hill Town Council is a third tier Local Authority organisation and provides a wide range of services to Burgess Hill residents including: running a Tourist Information Office; an outdoor maintenance team; their 'Help Point' to provide information leaflets and respond to complaints and queries; running two community centres; organising community events and activities including: Summer festival; and Summer Fayre; etc. The Council provides allotments, which is a statutory duty.

They are looking to hold some adventurous activities next summer and are considering the following four one-day activities: a zip line in St. John's Park or another local park; an outdoor cinema; and escape room, whereby the Martlets Shopping Centre have confirmed they are willing to provide a venue for this. An escape room is an interactive and intuitive real-life escape game where players are locked in a room with a group of up to ten people, and participants have 30 minutes to solve challenging puzzles to escape the room. They are also seeking funding elsewhere to organise a waterslide activity. These activities will run for one day each during the summer and autumn 2018 and will require specialised equipment and personnel to run them so they will contract professional companies.

They are considering making a nominal charge of £1 per go for the zipwire activity, which they anticipate will raise £500; and £1 per go for the escape room, which they anticipate may raise £150. The outdoor cinema will be free of charge as it would be difficult to levy a charge for that in the open park.

### **Head of Finance Comments**

Burgess Hill Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

### **Corporate Grant Assessment Group's evaluation of the project**

The Town Council is proposing to offer four specialist activities for older children. It is a relatively expensive project due to the need for specialist staff and

equipment and they are seeking sponsorship and earned income to contribute toward the overall cost. The Assessment Group is aware of the limited offer for older children during the school holidays and would like to support the Town Council to deliver a programme of adventurous and unique activities during the summer 2018. A Community & Economic Development Grant will subsidise the cost of these activities to make them more affordable to ensure all children can participate.

*Overall score: 6*

**The project meets the following corporate objectives**

**Strong and Resilient Communities** – the Town Council hope that the events will increase engagement with young people and help prevent a recurrence of the anti-social behaviour that was experienced during the summer of 2017.

**Recommendation**

**£4,500**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>Friends of Burgess Hill Green Circle</b>
<b>Purpose for which Grant is Sought</b>	:	<b>“Wild About Mid Sussex” event</b>
<b>Total Project Cost</b>	:	<b>£1,551</b>
<b>Amount of Grant Sought</b>	:	<b>£1,551</b>
<b>Previous Grants</b>	:	<b>2017 - £1,292</b> <b>2016 - £1,294</b>

### **Background information**

The Friends of the Green Circle Network is a registered charity that carries out conservation work in and around Burgess Hill, as well as providing informative and educational activities concerning wildlife and wildlife habitats throughout each year. It costs £6 per year to join and members receive quarterly newsletters.

They organise various activities which are free of charge, except for the indoor talks for which a small admission charge of £2 - £3 is made to cover the cost of speaker and hall, though even these are free to under-16s. The Children's Safari in 2016 attracted over 400 people and the 5<sup>th</sup> free "Wild About Mid Sussex" exhibition was attended by over 3,000 people.

“Wild About Mid Sussex” is a free wildlife exhibition celebrating the wonderful countryside that surrounds the towns and villages of Mid Sussex. It’s a fun day out for the whole family and provides a great opportunity to discover more about local wildlife and how to protect it. Wildlife Conservation Groups provide informative displays and exhibitions to help local people find out about protecting local wildlife. “Wild About Mid Sussex” brings a host of creatures to Burgess Hill including an owls, stag beetles, bees, bats, tree frogs, pythons and lizards.

The 2018 "Wild About Mid Sussex" wildlife and Country Conservation Event is planned to take place in St. John's Park, Burgess Hill on Saturday 2<sup>nd</sup> June. There will be live exhibits, with local universities and sixth form colleges participating, as well as a new section including a blacksmith and traditional country crafts with opportunities for public involvement. They also want to showcase some more extreme outdoor activities in order to attract the age group 14 -25 which has previously been poorly represented.

The applicant is seeking funds toward the cost of the hire of two port-a-loos for exhibitors and staff; 60 trestle tables; and advertising in the Mid Sussex Times. Due to prolonged anti-social behaviour during the night in St. John's Park this year, they have also included, after recommendation by councillors, the cost of

an overnight security guard with dog, during the three nights on which the marquee is present.

### **Head of Finance Comments**

- Independently examined accounts have been submitted for the year ending 31<sup>st</sup> March 2017 which show a deficit of £3,250.
- Total income was £16,594; mainly generated from Grants (£14,000), Subscriptions (£973), Other fundraising (£812), Donations (£806) and Interest (£3).
- Total expenditure was £19,844; consisting of Supplies and Services (£19,844).
- Balances held at the end of the period showed Net assets of £4,670, comprising of Cash £4,670.

### **Corporate Grant Assessment Group's evaluation of the project**

“Wild About Mid Sussex” is a popular outdoor event which is free to attend and open to all residents. It provides a unique opportunity for children to learn more about the natural environment on their doorstep and is a fun family day out. The Assessment Group supports this application for a grant toward the cost of advertising and organising the event.

*Overall Score: 8*

### **The project meets the following corporate objectives**

**Strong and Resilient Communities** – the Green Circle Network seeks to encourage Mid Sussex people to take a lasting interest in the wildlife around them and in the preservation of wildlife habitats throughout the area for everyone to enjoy. While aiming at all ages, they particularly endeavour to encourage children, to appreciate and cherish our open spaces and their resident wildlife, so in turn they want to preserve them for future generations. Scientific studies have proved the value of the countryside to the community, not just through walking and other healthy activities but also through therapeutic and uplifting effects expanses of trees and wildlife.

### **Recommendation**

**£1,551**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>Haywards Heath &amp; District Business Association (HHDBA)</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Rebrand and relaunch</b>
<b>Total Project Cost</b>	:	<b>£ 5,000</b>
<b>Amount of Grant Sought</b>	:	<b>£ 5,000</b>
<b>Previous Grants</b>	:	<b>2016 - £2,500</b>

### **Background information**

HHDBA is an unincorporated association set up in 2002 that provides a business voice for small and large enterprises in the Mid Sussex area. Businesses are encouraged to attend various events held throughout the year to network with each other. Membership is open to all businesses located, having a branch office or can show their business is transacted in the RH16 and RH17 postcode areas. Members pay a fee of £50-200 depending on the number of employees and there are currently 110 business members.

The organisation has recently had a change of Chair and Committee and the enthusiastic new members are looking to re-brand and re-launch the business association. This work will include updating the current website to ensure members and prospective members have information about national and local business matters. They intend to rename the group Haywards Heath Business Association which will involve the creation of a new logo, marketing material, press launch and social media. A launch is planned for Haywards Heath Town Day 2018.

The aim of the project is to increase membership numbers, improve the website and social media presence and provide improved quality events for the Mid Sussex Business Community. The association recently sent out a survey to current and previous members to ask what they were looking for from HHDBA and the response was more networking and quality business events.

£1,500 of the grant is allocated toward additional hours for the administrative assistant that will include attending business fairs / events, communications with members and assistance at recruitment events. The remaining £3,500 is for the website update, rebranding and marketing.

### **Head of Finance Comments**

- Unaudited accounts have been submitted for the year ending 31st March 2017 which show a deficit of £3,858.

- Total income was £11,550; mainly generated from Subscriptions (£8,265), Grants (£3,000) and Events (£285).
- Total expenditure was £15,408; consisting of Staff related (£8,553) and Supplies and Services (£6,855).
- No Balance Sheet was provided.

### **Corporate Grant Assessment Group's evaluation of the project**

The applicant has not provided a detailed budget breakdown to show how the funding will be spent and is not proposing to match fund the project. They have not provided a clear rationale to show why the upgrade is needed or how it will be effective in meeting the needs of their members. Ongoing marketing and publicity are important but the Council does already provide an annual support grant toward core costs. The East Grinstead Business Association was awarded £1,500 toward the cost of a website upgrade in January 2016. It is recommended that a comparable award is made to the Haywards Heath District Business Association as a contribution toward the overall project cost.

*Overall Score: 4*

### **The project meets the following corporate objectives**

**Financial Independence** – the organisation is aiming to become self-funding in the future and the committee thinks this project to kick start the organisation will enable them to achieve this. The organisation actively encourages business to business working relationships and feels this is a key area for the business to grow.

**Effective and Responsive Services** – the HHDBA Committee give up their time to work on HHDBA stands and attend committee meetings. The organisations contacts members weekly to share information and recently encouraged many local businesses to apply to the micro-business grant scheme.

**Sustainable Economic Growth** – the HHDBA aims to support businesses to expand and employ local residents.

### **Recommendation**

**£ 1,500**

## **Community and Economic Development Grants Scheme \* new application**

**Name of Organisation** : **Hurst Festival**

**Purpose for which Grant is Sought** : **Community Day**

**Total Project Cost** : **£53,000**

**Amount of Grant Sought** : **£5,000**

**Previous Grants** : **None**

### **Background information**

Hurst Festival has been established for a decade and is a not for profit organisations that arranges a two week festival of affordable events including professional musicians and authors amongst many other items for the local community in and around the village.

The purpose of the festival is to celebrate every aspect of art and culture enjoyed by adults, youth, and children, as a means of strengthening ties within Hurstpierpoint and surrounding villages. The organisers want to raise community values by celebrating as a community. They also want to encourage people to try new things.

The Committee is looking at the range of activities provided on the opening “Community Day” of the festival in 2018. Activities are free of charge and intended to reach out to the broadest range of residents, including those that may not consider attending a formal event.

The applicant has secured funding from Hurstpierpoint and Sayers Common Parish Council (£2,000); Hurst Community Charity (£6,750); and Shine Trust (£4,500). They budget for £35,000 to be generated by ticket sales; bar profits; and ‘friends’ subscriptions.

### **Head of Finance Comments**

- Unaudited accounts have been submitted for the year ending 30th April 2017 which show a deficit of £319.
- Total income was £44,753 mainly generated from Ticket Sales and Event Income (£29,764), Sponsorship (£11,154), Advertising revenue (£1,915), Friends membership (£1,519) and Donations and Interest (£401).
- Total expenditure was £44,434; consisting of Supplies and Services (£44,434).
- Balances held at the end of the period showed Net assets of £24,125, comprising of Debtors £561, Cash £30,314 and Creditors (£6,750).

## **Corporate Grant Assessment Group's evaluation of the project**

Hurst Arts Festival is an inclusive community event which has been running since 2008. The Assessment Group feel that the project meets the criteria for funding and that it will be of benefit to the residents of Hurstpierpoint and the surrounding area and it is suggested to make £1,250 as a contribution toward the project costs. This is akin to the Community and Economic Development Grant that was given to Lindfield Arts Festival earlier this year.

*Overall Score: 5*

### **The project meets the following corporate objectives**

**Sustainable Economic Growth** – a knock on effect of the Festival is that funds are given to local venues from hiring facilities and there are indirect effects of increasing local business and trades peoples, e.g. increase in sales of food and drink at local establishments.

**Strong and Resilient Communities** – a number of individuals will benefit from the contribution they make to the festival as volunteers, paid performers, or event leaders. Individuals are encouraged to attend an event they wouldn't normally consider attending. There are a range of events during the fortnight the festival is on, which should include events that will attract all age groups.

### **Recommendation**

**£2,500**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>Kangaroos</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Saturday and holiday club for young people with learning disabilities</b>
<b>Total Project Cost</b>	:	<b>£78,350</b>
<b>Amount of Grant Sought</b>	:	<b>£5,000</b>
<b>Previous Grants</b>	:	<b>2016 - £5,000 BreakAway 2016 - £500 PALS – Overnights 2015 - £4,000 PALS 2014 - £3,443 PALS 2013 - £2,000 PALS</b>

### **Background information:**

Kangaroos are a registered charity based in Mid Sussex since 1994, which provides a range of fun, inclusive social and leisure activities for children and young adults with learning disabilities. As well as having learning disabilities, many of the members have additional behavioural, physical or sensory difficulties as well as an increasing number with severe autism, complex visual and hearing impairments, limited mobility and profound communication difficulties.

The charity provides Saturday and holiday youth and sports clubs for children and young people aged 6-18 years together with a youth and social club and a full social and recreational programme for young adults from 18- 35 years. They currently provide support for over 200 participants who would be unable to access other activities due to their specific needs.

Kangaroos relies on volunteers from local schools and colleges and provides training. Staff are trained and experienced in safeguarding, dealing with challenging behaviour, epilepsy awareness, emergency medication, manual handling and first aid.

Disabled young people have fewer opportunities to socialise outside of school or college than their peers and spend more time with the parents or carers. A grant would help fund the BreakAway Saturday and Holiday Club for young people with learning disabilities aged 12-18 years. The club currently has 50 members with a range of disabilities and provides opportunities to meet and make friends.

Kangaroos offers a range of in-house activities such as cookery, crafts, music and games at the Yews Community Centre in Haywards Heath. In addition, they provide trips out to venues such as Groombridge Place, Hastings Sea Life Centre, theatre visits and Lodge Hill Outdoor Centre. The young people benefit hugely from these experiences which help them grow in independence, self-esteem and confidence.

The applicant has secured over £64,000 of funding from: West Sussex County Council (£40,000); Adamson Trust (£500); Arbonne Charitable Foundation (£2,830); Burgess Hill Town Council (£800); parental contributions (£15,000); and Sussex Community Foundation (£5,000) and will fund any shortfall themselves if necessary from fundraising events in the local community.

### **Head of Finance Comments**

- Independently examined accounts have been submitted for the year ending 31<sup>st</sup> March 2016 which show a surplus of £78,291.
- Total income was £420,642; mainly generated from Contracts (£191,283), Activities and Membership (£83,644), Donations (£77,287), Grants (£68,399) and Interest (£29).
- Total expenditure was £342,351; consisting of Staff related (£180,697) and Supplies and Services (£161,654).
- Balances held at the end of the period showed Net assets of £92,691, comprising of, Tangible Assets £9,903, Cash £88,525 and Creditors (£5,737).

### **Corporate Grant Assessment Group's evaluation of the project**

Kangaroos provides an invaluable service for children and young people with disabilities. Staff and volunteers are well trained and the BreakAway Club provides a safe and supportive environment for children and young people to take part in activities and trips which is good for their personal development and wellbeing. The project meets the assessment criteria and is recommended for funding.

*Overall Score: 11*

### **The project meets the following corporate objectives**

**Effective and Responsive Services** – Kangaroos is a user led organisation and as well as consulting regularly with their parents in a range of ways, they also involve their children and young adults at every stage of their planning. They hold a regular youth forum for their young adults and an informal forum for their teenage groups. They also have suggestion boxes at all of their projects.

**Strong and Resilient Communities** – Kangaroos enables children and young adults with disabilities to have a social life with their peers, giving them opportunities to enjoy a wide range of activities. The BreakAway Club allows young people to make new friends and take part in activities that other children take for granted. Kangaroos provides families with the opportunity to meet, network, share and support each other, which may be missing from their daily life as most disabled children use taxis and buses to transport them to school, parents and carers may not have the usual 'school gate' networks for support.

### **Recommendation**

**£5,000**

## **Community and Economic Development Grants Scheme \* new application**

**Name of Organisation** : **Lindfield Football Club**

**Purpose for which Grant is Sought** : **Improvements to changing facilities**

**Total Project Cost** : **£ 14,812**

**Amount of Grant Sought** : **£ 5,000**

**Previous Grants** : **None**

### **Background information**

Lindfield Football Club, based at Lindfield Common, is one of the longest established amateur football clubs in Sussex. The club has over 80 players and currently runs 3 adult teams, in the Mid Sussex Football Premier League down to Division 7. The club also organises monthly social events and an annual end of season tour. It costs £40 to join and £6 per game (£3 conc).

To continue playing competitive football at this level the club urgently needs to improve the changing rooms to become compliant with Step 7 of the Football Association ground and facilities requirements. Changes are needed to increase the size of the Officials changing room and incorporate a shower and toilet. A sliding door also needs to be installed to create two large Step 7 size changing rooms and retain the 4 original changing rooms. If the work is not carried out the club will be demoted from the premier division which they won in 2017.

The Club uses the Cricket Pavilion at Lindfield Common during the football season. The Pavilion is owned by the Council and leased to Lindfield Cricket Club. If Lindfield Cricket Club is promoted to a higher division they will also need a larger changing room for the umpire. Maintaining the Seniors position in the premier league will also encourage and inspire youngsters who play for Lindfield Junior FC.

The applicant intends to apply to the FA Facilities Fund Small Grants Scheme for £5,000 toward the project and will fundraise locally to cover the shortfall.

### **Head of Finance Comments**

- Unaudited accounts have been submitted for the year ending 30th June 2017 which show a surplus of £1,589.
- Total income was £19,374; mainly generated from Bar and Social (£11,353), Match fees (£6,835), Other income (£846) and Subscriptions (£340).
- Total expenditure was £17,785; consisting of Supplies and Services (£17,785).

- Balances held at the end of the period showed Net assets of £7,734, comprising of Debtors £2,063 and Cash £5,671.

### **Corporate Grant Assessment Group's evaluation of the project**

This is an essential project to enable Lindfield FC retain their place in the premier division. The budget they have submitted is reasonable and seems good value to achieve their needs. Lindfield FC does not have security of tenure and as a consequence is not eligible to apply for a Facility Grant. £5,000 is the maximum amount available through the Community and Economic Development Grants Scheme but there are Section 106 contributions which could be used to fund this project so it would be possible to make an exception in this instance.

It is therefore recommended that an exceptional grant of £9,812 is awarded to the Football Club to enable them to carry out the works subject to receipt of written permission from the Lindfield Cricket Club and evidence of Council consent as the landlord and owner of the premises. The improvements will benefit the players and local residents who want to participate in football. The award can be funded through Section 106 contributions which are allocated for expenditure on Formal Sport in Lindfield (P35/662 Land north of Newton Road).

*Overall Score: 10*

### **The project meets the following corporate objectives**

**Strong and Resilient Communities** – Lindfield FC is run by volunteers to provide football training and league games. It provides an opportunity for adults to participate in social and physical activity and compete in sport which is good for their general wellbeing.

### **Recommendation**

**£ 9,812**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>Summerhaven</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Mental Health Drop-Ins</b>
<b>Total Project Cost</b>	:	<b>£3,300</b>
<b>Amount of Grant Sought</b>	:	<b>£1,000</b>
<b>Previous Grants</b>	:	<b>2016 - £1,000 - CED</b> <b>2015 - £1,000 - CED</b>

### **Background information**

Summerhaven provides a drop-in facility for four hours each Sunday afternoon in Burgess Hill at the Old Post Office. The facility helps people from South Mid Sussex who have mental health problems, to have a safe space and avoid social isolation. A range of activities including art sessions, pool table, TV, computers and kitchen for refreshments is available for members to improve their well-being.

The organisation was set up in 2015 following a meeting of local residents with mental health problems, their families, and Councillors, which identified a need for a local drop-in. Services were previously provided by Summerfold House and Millhaven in Burgess Hill but both closed and were greatly missed. The group was supported by the Burgess Hill Town Council Community Development Officer and Mid Sussex South CVS to set up an incorporated association and take the project forward.

The drop-in is open to people aged 18+ years and has approximately 35 regular service users predominantly from Burgess Hill and Haywards Heath. The sessions are free of charge and are run by volunteers.

A grant would part fund hire of premises, insurances, art materials, leaflets, CVS subscription, refreshments (provided at reasonable charge), volunteer admin and travel costs, DBS checks and training.

The applicant has secured funding from Sussex Community Foundation (£1,390) and a Waitrose Collection (£312). They have also submitted an application to Burgess Hill Town Council for £500 and raised some earned income through the sale of refreshments.

### **Head of Finance Comments**

- Audited accounts have been submitted for the year ending 31<sup>st</sup> March 2016 which show a surplus of £2,330.

- Total income was £5,744; mainly generated from Funding (£5,065), Refreshment income (£569) and Donations (£110).
- Total expenditure was £3,414; consisting of Supplies and Services (£3,414).
- No Balance Sheet was provided.

### **Corporate Grant Assessment Group's evaluation of the project**

The project meets a need in the local community and is provided free of charge, solely by volunteers. These volunteers are trained and DBS checked so there is an element of development which enables them to sustain the ongoing project. There are limited opportunities for people with mental health problems to socialise locally and this project will help to reduce isolation in a safe and supportive environment. The project meets the assessment criteria and is recommended for funding.

*Overall Score: 8*

### **The project meets the following corporate objectives**

**Effective and Responsive Services** – they are strongly promoting and giving opportunities for 'Access and Inclusion'. Summerhaven provides a service which enables residents of South Mid Sussex with mental health problems to have a safe place and avoid social isolation.

**Strong and Resilient Communities** – the project aims to enable residents of South Mid Sussex with mental health problems to have equal opportunity to participate fully in their community and provide opportunities to engage in society and lead full, rewarding lives. The project aims to reduce the anxiety of members and help to improve their personal wellbeing.

### **Recommendation**

**£1,000**

## **Community and Economic Development Grants Scheme \* new application**

**Name of Organisation** : **Sussex Chorus**

**Purpose for which Grant is Sought** : **Workshop Evenings**

**Total Project Cost** : **£2,531**

**Amount of Grant Sought** : **£1,699**

**Previous Grants** : **None**

### **Background information**

Sussex Chorus is a classical choir with 90 singing members. Founded originally in 1921 by Ditchling W. I., its roots are still firmly based in the local community with a key aim of bringing high quality choral music to local audiences.

They have three large concerts a year plus a Christmas music event. They perform in Mid Sussex venues, usually in Burgess Hill, unless they need a larger venue for a major work which necessitates performing in Brighton. On a weekly basis they rehearse at St. Paul's Catholic College, Burgess Hill. No auditions are required to join but membership is £160 per year.

Last year they wanted to reach out to younger people and new audiences and thus had one concert, Carmina Burana, which included a choir from St. Paul's and three local primary schools, giving the children an opportunity to experience being part of a classical concert, and their parents and friends an insight into choral music-making. They also had a performance of John Rutter's Mass of the Children, which enabled them to partner Hurst College Prep Choir. The forthcoming season will include a Remembrance Day concert in Burgess Hill.

A grant would be used to hold two open workshops where visitors will be welcomed to experience learning to sing. This will be publicised with posters, leaflets, and social media, ensuring local schools, businesses and community spaces are targeted. They will also hold a Christmas music social event where they will invite families, friends, and other visitors, to enjoy songs and carols.

With membership being £160 per year and having 90 members, they generate £14,400 from membership income. The applicant submitted an application to People's Community Trust for £832.

### **Head of Finance Comments**

- Independently audited accounts, consisting of a Receipts and Payments Account and a Statement of Assets and Liabilities, have been submitted for the year ending 31<sup>st</sup> May 2017 which show a net payments of £2,521.

- Total receipts were £27,583; mainly generated from Subscriptions (£12,641), Concert receipts (£9,778), Income Tax recovered under Gift Aid (£2,298), Fundraising income (£1,321), Friends (£860), Music hire and sales (£663) and Bank interest (£22).
- Total payments were £30,104; consisting of Supplies and Services (£30,104).
- Balances held at the end of the period showed Net Assets of £15,111, comprising of Debtors £581 and Cash £14,530.

### **Corporate Grant Assessment Group's evaluation of the project**

The costs are for running three activities, and by having these activities it is hoped that they will attract more members, which in turn will make them more financially secure. The project meets a need in the local community. They are trying to become completely financially sustainable. The project meets the assessment criteria and is recommended for funding.

*Overall Score: 9*

### **The project meets the following corporate objectives**

**Financial Independence** – they identify that increasing ticket prices or subscriptions is a barrier for the people they want to attract and so their strategy is to develop greater financial independence by increasing the number of tickets they sell, the membership of the choir and donations. Ten new additional members would raise £1,600. Fifty additional full price tickets sold would raise £750. Together with potential for attracting new 'Friends' who donate annually to the choir, this would enable them to balance their annual budget.

**Strong and Resilient Communities** – the project aims to bring together a range of people and ages that will be connected through a love of music and the welcome of existing choir members. They use the uplifting experience of singing in a group, shown to improve mood and aid well-being. They also keep alive an understanding and appreciation of local classical music – something that has been enjoyed for centuries and shouldn't be lost now.

### **Recommendation**

**£1,699**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>West Sussex Mediation Service</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Mediation and dispute resolution service</b>
<b>Total Project Cost</b>	:	<b>£9,500</b>
<b>Amount of Grant Sought</b>	:	<b>£2,500</b>
<b>Previous Grants</b>	:	<b>2015 - £1,500 – Community Grant</b> <b>2014 - £1,500 – Community Grant</b>

### **Background information**

West Sussex Mediation Service (WSMS) was established in 2000 and is based in Horsham and delivers across the county. WSMS aims to improve the lives of residents by offering a wide range of mediation services, many of which are free at the point of delivery. They specialise in neighbour disputes over issues such as noise nuisance, antisocial behaviour, parking, trees, hedges, boundaries, pets, children etc.

WSMS offer a county wide service with 60 trained local volunteer mediators, working in pairs to go where the need is. They have a very low turnover of mediators, with the average length of service being seven years. Many of their clients are either socially disadvantaged, have mental health issues, or suffer from some form of disability. They help challenge issues of racism, homophobia, ageism, and sexism. Their clients extend to travellers, migrant workers, and ex-offenders.

They service over 350 referrals a year, equating to over 700 households, or on average over 2,000 individuals. Their influence extends to other neighbours, the wider community and extended families – all whom can be affected or drawn into disputes to ‘take sides’.

The applicant has secured funding from Hurstpierpoint and Sayers Common Parish Council (£200) and Burgess Hill Town Council (£250). They have also submitted an application to: Lindfield Rural Parish Council for £100; Hassocks Parish Council for £100; and Cuckfield Parish Council for £100. They also generate income from paid services that can’t be provided for free, such as family mediation (divorcing and separating couples) and Workplace Mediation.

### **Head of Finance Comments**

- Independently examined accounts have been submitted for the year ending 31<sup>st</sup> March 2017 which show a surplus of £4,757.

- Total income was £88,011; mainly generated from Grants (£62,531), Paid Mediation (£22,330), Fundraising (£2,221), Donations (£911) and Interest (£18).
- Total expenditure was £83,254; consisting of Staff related (£53,872), Supplies and Services (£21,040) and Premises related (£8,342).
- Balances held at the end of the period showed Net assets of £45,292, comprising of Debtors £2,913 and Cash £42,379.

### **Corporate Grant Assessment Group's evaluation of the project**

They offer a range of free mediation services and they estimate that 500 clients from Mid Sussex will benefit from this award which will cover volunteer expenses, room costs, mediation, conflict coaching and publicity materials. The Assessment Group feels that this volunteer based service will benefit users and would like to support access to services for Mid Sussex residents. We hope that if the organisation will build relationships with local professionals and statutory and voluntary services in Mid Sussex.

*Overall Score: 7*

### **The project meets the following corporate objectives**

**Sustainable Economic Growth** – by offering volunteer training and skills, which adds to life and work skills and often in turn leads to future self-employment for mediators, alongside their volunteering. They hire local venues for training and mediation sessions and this in turn gives income to local venues. They network with businesses via Basepoint events in Haywards Heath and via the Gatwick Diamond Business Members organisation.

**Strong Resilient Communities** – they are able to resolve a number of disputes, many of which have been long standing and caused demand of statutory services, including the police, council, and courts. By resolving conflict it improves health and wellbeing by removing anxiety and stresses and strains caused by conflict. They also improve social cohesion and reduce isolation.

### **Recommendation**

**£2,500**

## **Community and Economic Development Grants Scheme \* new application**

<b>Name of Organisation</b>	:	<b>Windermere Road Residents' Association</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Fencing, surfacing and signage</b>
<b>Total Project Cost</b>	:	<b>£ 1,704</b>
<b>Amount of Grant Sought</b>	:	<b>£ 1,000</b>
<b>Previous Grants</b>	:	<b>None</b>

### **Background information**

The object of the Windermere Road Residents' Association is to improve and maintain the appearance, environment and the amenities of Windermere Road, eastwards from its boundary with Woodlands Road and the to the norther limit of the curtilage of 1 Windermere Road. The association is open to all adult persons living in Windermere Road and membership is encouraged.

The Residents Association carry out planting, tidying, grass cutting and maintenance of the Windermere Road and 92m twitten through to New England Road, Haywards Heath. They also organise meetings, participate in community action groups and organise community events e.g. Summer BBQ and Christmas party for residents and near neighbours.

Windermere Road is an unadopted private road and the residents are seeking funds to remedy some substantial potholes and replace the wooden framework and signage at the entrance from Woodlands Road. The project costs £1,704 in total which is broken down as follows – surfacing £434, fencing £1,020, signage £250. The applicant is contributing £704 in match funding which will be raised through a £50 contribution from each of the residents.

The twitten is a public thoroughfare and the residents association has previously made improvements to the path. Over the last 13 years the residents association has carried out litter clearance, hedge cutting and planting of plants, shrubs and bulbs to make the area more attractive.

### **Head of Finance Comments**

- Unaudited accounts have been submitted for the year ending 31st December 2015 which show a deficit of £276.
- Total income was £0.
- Total expenditure was £276; consisting of Supplies and Services (£276).
- Balances held at the end of the period showed Net assets of £224, comprising of Cash £224.

## **Corporate Grant Assessment Group's evaluation of the project**

Although the Residents Association seems generally public spirited, which is to be encouraged, the funding itself will be used to improve the entrance and surfacing of a private road which is the shared responsibility of the residents. Their local pride and efforts to smarten up the neighbourhood are positive but we do not fund ongoing maintenance, repairs and renewals. This project has limited public benefit and a grant is not recommended in this instance.

*Overall Score: 4*

### **The project meets the following corporate objectives**

**Financial Independence** – the applicant states that the community of 15 households make occasional financial provision for upkeep of the road and the grant endeavour to remain self-sufficient.

**Strong Resilient Communities** – some people have lived in Windermere Road for over 30 years, it is described as a stable and caring community neighbourhood.

### **Recommendation**

**£ 0**